Date

Reference Writer's Name

Subject: Request for a Letter of Recommendation for the rank of Eagle Scout

I hope this letter finds you well.

As I approach a significant milestone in my Scouting journey, I am preparing for my final Board of Review for the rank of Eagle Scout, the highest honor attainable in the program. Achieving this rank is a testament to years of dedication, leadership, service, and, most importantly, strong personal character.

You have been a meaningful influence and observer of my growth—whether as a teacher, mentor, community leader, or in another capacity—I would be deeply grateful if you would write a letter of recommendation for me. Your perspective on my character, leadership abilities, and potential is highly valued by the Eagle Board of Review.

Guidance for Your Letter

The Board of Review is interested in learning about my development through your experiences and observations. To be most effective, your letter should be signed, dated, and address the following areas:

- **Character & Integrity**: Discuss my trustworthiness, moral strength, sense of values, and personal integrity based on how you have observed me.
- **Leadership & Service**: Provide specific examples of how I have demonstrated leadership, teamwork, or service, either in your organization or the community.
- **Ambition & Potential**: Comment on my goals, motivation, and potential for future success and contribution to society.
- **Relationship to Scouting Values** (optional): If you are familiar with the Scout Oath and Law (Trustworthy, Loyal, Helpful, etc.), you may briefly mention how my actions align with these principles.

Submission Instructions (critical)

- The letter of reference **must** be sent *directly* by you (the writer) to the Chaparral District, Prairie Sky Council. Please do not return the letter to me, the candidate. (Note, after the Board of Review, letters will be destroyed and never shared with the candidate.)
- The deadline for submission is one month from the date of this request.
- Please use one of the following two submission methods:
  Email Submission (Preferred): Send the letter as an attached document (PDF or Word document) to the following dedicated email address: eagle.letters@prairieskycouncil.org
  Physical Mail Submission: Mail the signed letter directly to the Council Service Center at

    Prairie Sky Council, Lott Service Center
    Attn: Chaparral District Eagle Advancement Committee
    #30 Briercroft Office Park
    Lubbock, Texas 79412

Thank you very much for taking the time and effort to support me in this important endeavor. Your commitment to my development is sincerely appreciated.

Sincerely,

Candidate's Typed Name

Scouting America

Mission Statement

The mission of Scouting America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

Scout Oath

On my honor I will do my best
to do my duty to God and my country
and to obey the Scout Law;
To help other people at all times;
To keep myself physically strong,
mentally awake, and morally straight.

Scout Law

A Scout is:
Trustworthy
Loyal
Helpful
Friendly
Courteous
Kind
Obedient
Cheerful
Thrifty
Brave
Clean
Reverent

Vision Statement

Scouting America will prepare every eligible youth in America to become a responsible, participating citizen and leader who is guided by the Scout Oath and Law.